



Foreign Affairs Manual

12 FAM – Diplomatic Security

Change Transmittal: DS-150

Date: December 2, 2009

12 FAM 680 REMOTE ACCESS AND MOBILE COMPUTING TECHNOLOGY

Changes

1. This Change Transmittal adds subsection 683, Personal Digital Assistants (PDAs), to 12 FAM 680. This subsection addresses specific requirements as they apply to PDAs as defined herein. This subsection does not apply to the use of PDAs in sensitive compartmented information facilities. This policy covers both Department owned and non-Department owned PDAs. Lastly, the 12 FAM 681.1 – Applicability was condensed into the 12 FAM 681 – Purpose subsection, to conform to 2 FAH-1 H-110 – Foreign Affairs Manual Standards.
2. New or revised portions in 12 FAM 680 appear in *dark magenta italics*, except changes to the title.
3. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's Change Transmittal acronym and numerical series remains in place.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions (Paper Copies)

1. Remove and discard old 12 FAM 680 (CT:DS-138, 08-04-2008; 9 pages) and insert revised 12 FAM 680 (CT:DS-150, 12-02-2009; 13 pages).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist; then fill in the entry line for CT:DS-150, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal letter.

(DS/SI/CS)